Hi:

Here is the final agenda our meeting next week. I look forward to seeing you next week.

Agenda

Joint Meeting of the Committee on Applied Demography and State and Local and Business Demography Steering Committees

Wednesday, March 22, 2000, 4:30-6:30 pm, San Gabriel C, Westin Bonaventure Hotel, Los Angeles, CA

1. Introductions
2. Administrative Matters
   a) Is there a need for a written meeting summary?
   b) Introduction of 2001 Chair
   c) Committee on Applied Demography
      1. Remaining terms
      2. Process for recruiting new members
      3. Electronic materials
      4. Reports to PAA Board
   d) Budget
      1. Who has the money?
      2. How much do we have?
      3. What should we use it for?
   e) Steering Committees
      1. Whose in charge?
      2. What is their role?
      3. Who are members and member recruitment?

2. Evaluation of this year's program.

3. Ideas for 2001 program
   a) Sessions
   b) Panels
   c) Breakfast speaker
   d) Electronic submission
   e) Responsibilities
      1. Pulling the final submission together.
      2. Getting rooms reserved for member initiated meetings.
      3. Finding breakfast speaker.
      4. Producing one page activity sheet.
5. Other tasks

4. Outreach Efforts
   a) Newsletter
      1. Timing
         2. Strategies for getting submissions
   b) Internet site
   c) Email list server
   d) others

5. Others

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